



**AUSTRALIAN  
INTERNATIONAL  
SCHOOL  
SINGAPORE**

<b>OFFICE USE</b>	Date Submitted: _____
Enrolment Approved:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Student Year Level:	_____
Date of Approval:	_____
Signature	_____
Student Key	Family Key

# APPLICATION FOR ADMISSION

**STUDENT  
DETAILS**

<i>Last Name (as per passport)</i>	<i>Given Names (as per passport)</i>
_____	_____
_____	<i>Preferred Name</i>
<i>Date of Birth</i>	_____
_____	<i>Country of Birth</i>
<i>Nationality</i>	_____
_____	<i>Religion</i>
<i>Ethnic Group (tick one)</i>	_____
<input type="checkbox"/> Malay <input type="checkbox"/> Chinese <input type="checkbox"/> Indian <input type="checkbox"/> Others	<input type="checkbox"/> Male <input type="checkbox"/> Female
<i>Passport No.</i>	<i>Dependant's/Student Pass No.</i>
_____	_____
<i>Address in Singapore</i>	<i>Address in home country</i>
_____	_____
_____	_____
<i>Telephone</i>	<i>Telephone</i>
_____	_____
<i>Email Contact</i>	<i>Email Contact</i>
_____	_____
<i>First Language spoken</i>	<i>Other language(s)</i>
_____	_____
<b>Siblings</b>	
<i>Name</i>	<i>Year Level</i> <i>Gender</i> <i>Applying for AISS</i>
_____	_____ <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Yes <input type="checkbox"/> No
_____	_____ <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Yes <input type="checkbox"/> No
_____	_____ <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Yes <input type="checkbox"/> No
_____	_____ <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Yes <input type="checkbox"/> No
<i>Proposed commencement date</i>	<i>Intended length of study at AISS</i>
_____	_____
<i>Present Year Level</i>	<i>Desired Year Level of Entry (Indicate number of days for Preschool)</i>
_____	_____

**EDUCATIONAL  
DETAILS**

<i>1. School Name</i>	<i>State/Country</i>
_____	_____
<i>Grades/Years</i>	<i>From/to</i>
_____	_____
<i>2. School Name</i>	<i>State/Country</i>
_____	_____
<i>Grades/Years</i>	<i>From/to</i>
_____	_____
<i>3. School Name</i>	<i>State/Country</i>
_____	_____
<i>Grades/Years</i>	<i>From/to</i>
_____	_____

**LEARNING  
NEEDS****Please tick as applicable****Learning**

Does your child have learning difficulties?

 Yes  No

Nature of difficulty \_\_\_\_\_

Does your child receive extra learning support or assistance?

 Yes  No

Nature of assistance \_\_\_\_\_

Do you have any specialist reports (psychologist, speech therapist, etc) for your child? (Please attach copy)

 Yes  No

Type of Report \_\_\_\_\_

Does your child have behaviour that may impact upon his/her learning or the learning of others?

 Yes  No

Nature of behaviour \_\_\_\_\_

Has your child been on an accelerated program or identified as gifted or talented?

 Yes  No**HEALTH**

Does your child have any medical conditions or allergies that the School should be aware of?

 Yes  No

Nature of condition \_\_\_\_\_

Does your child require any medication?

 Yes  No

Details of medication \_\_\_\_\_

**MARKETING**

Please advise how you found out about the Australian International School, Singapore. (You may tick more than one)

1. Advertisement in

 Magazine  Newspaper  Schools Guide  Internet  Other2.  Word of mouth recommendation3.  School website4.  Third party website5.  AISS Prospectus6.  Education fair7.  Previous family connection9.  Other (please specify)\_\_\_\_\_  
Thank you for your assistance

**ENGLISH LANGUAGE BACKGROUND**

**Please complete if English is not your child's first language.**

In Primary School, were all your child's subjects taught in English?

Yes  No

In Secondary, were all your child's subjects taught in English?

Yes  No

How many years have you studied English as a second language? \_\_\_\_\_

Where? \_\_\_\_\_

**FAMILY BACKGROUND IN SINGAPORE**

Father's Last Name(s)

Mother's Last Name(s)

Father's Given Name(s)

Mother's Given Name(s)

Nationality

Nationality

Country of Birth

Country of Birth

Father's Home Address

Mother's Home Address

Telephone (Home)

(Hand)

Telephone (Home)

(Hand)

Occupation

Occupation

Company Name

Company Name

Business Address

Business Address

Business Telephone

Business Telephone

Email Contact

Email Contact

Language spoken at home

Language spoken at home

Please indicate if company is to be billed for fees

Name of Company and contact person

**GUARDIAN BACKGROUND**

(TO BE COMPLETED IF STUDENTS ARE NOT RESIDING WITH THEIR PARENTS)

1<sup>st</sup> Guardian's Family Name

2<sup>nd</sup> Guardian's Family Name

Given Name

Given Name

Home Telephone

Home Telephone

Home Address

Home Address

Business Telephone

Business Telephone

Email Contact

Email Contact

Do you need assistance to find accommodation? If yes, give details (Homestay/residential hostel)

Guardians of children attending the Australian International School, must be responsible adults, approved by the parents, and able to be contacted in case of emergencies. The School may not accept students who are living with other students without the care of a mature person/couple to supervise. Please refer to the International Students' Policy and Contract.

## WITHDRAWAL

Notice of leaving must be advised in writing to the Enrolment Registrar no less than one school term prior to the student's last day of attendance at AISS. During the notice period the student must attend school. The last day for notice of leaving at the end of each term will be the first day of that term. Failure to give notice will result in the forfeiture of the refundable deposit.

## STUDENT AND DEPENDANT'S PASS

All students must be in possession of valid immigration documents. Where a student requires a student pass, this must be obtained prior to the first day of attendance at AISS. Proof of application for dependant's pass must be provided.

## PAYMENT OF FEES

The registration fee is payable upon submission of application and is non-refundable. The refundable deposit is payable upon acceptance of application and is refundable in accordance with the withdrawal policy. School fees are payable each term, seven days after receipt of invoice.

## WAITING LIST

Enrolments are considered only when the completed application form and payment of the application fee are received. Upon the approval by the Head of School, the student will either be allocated a place for the year requested or placed on the Waiting List. Students are allocated places in order of application. However the School reserves the right to allocate places at its discretion in special circumstances. Enrolment is considered as vacancies become available.

## INTERNATIONAL STUDENTS

All international students (students not residing with parents) are required to hold medical insurance in Singapore for the duration of their enrolment. Evidence of this insurance must be included with this application.

## PHOTOGRAPHY

From time to time the school will photograph students for school publications, including the school magazine, newsletters and website. If you do not wish your child's photograph to appear in any media, please advise the Head of Marketing and Enrolments.

## DECLARATION AND AGREEMENT

I declare that the information on this application form is true and correct, and I understand that the school reserves the right to vary or reverse any decision regarding admission or enrolment made on the basis of incorrect information. I have declared all information which may be relevant to my child's enrolment.

I understand enrolment is conditional on the following:

- Genuine and full academic effort
- Prompt payment of all school fees
- Good behaviour
- Correct wearing of school uniform
- Holding a valid Dependant's or Student Pass
- Ministry of Education approval (for Singaporean students)

I further understand that my child's place in the school may be withdrawn for failure to comply with the requirements outlined above.

Father's signature \_\_\_\_\_ Date \_\_\_\_\_

Mother's signature \_\_\_\_\_ Date \_\_\_\_\_

Guardian's signature (if applicable) \_\_\_\_\_ Date \_\_\_\_\_

Student's signature (Years 7 – 12) \_\_\_\_\_ Date \_\_\_\_\_

## PARENT'S CHECKLIST

- Complete and sign the Application for Admission form
- Attach two passport size photographs
- Attach photocopy of birth certificate
- Attach photocopy of education certificates (where appropriate)
- Attach school reports for last two years
- Attach results of any English language tests undertaken
- Attach certified translations of any documents not in English
- Attach a photocopy of the first two pages of the student's passport
- Attach evidence of application for Dependant's Pass or Student's Pass
- Attach evidence of medical insurance cover in Singapore (International students only)
- Include the non-refundable registration fee
- Return the completed enrolment package to the Enrolment Registrar
- Immunisation Record

Please note that applications cannot be processed without all of this information and payment of the registration fee.

## ENROLMENT REGISTRAR

**AUSTRALIAN INTERNATIONAL SCHOOL  
SINGAPORE**

**1 Lorong Chuan  
Singapore 556818**

**Ph: +65 6319 3777 or 6319 3778**

**Fax: +65 6285 5255**

**enrolments@ais.com.sg**