

Australian International School

School Bus Transport Registration Form

Family ID		Parents' Particulars			
Father's Family Name		Father's Other Name		Office Contact Nos.	
<input type="checkbox"/> MR <input type="checkbox"/> DR				Tel	
Occupation				Fax	
Company Name				Mobile	
Mother's Family Name		Mother's Other Name			
<input type="checkbox"/> MS <input type="checkbox"/> DR				Tel	
Occupation				Fax	
Company Name				Mobile	

Please submit one passport size photograph for each child

Residential Address					
Block No.	Street Name	Unit No.	Building/Condominium Name	Postal Code	
Home Tel		Email:			

Billing Details					
Transport fees are paid by: <input type="checkbox"/> Company <input type="checkbox"/> Family			Send Invoice to: <input type="checkbox"/> Residence <input type="checkbox"/> Company* <input type="checkbox"/> Other Billing Address*		
* Fill in details below if invoices are to be sent to non-residential addresses					
Attention to					
Department					
Company Name					
Billing Address					
Postal Code		Tel:		Fax:	
				Email:	

Children's Particulars							
No	M/F	Family Name	Other Name	Class / Grade	Start Date DD/MM/YY	To School (Y/N)	Return Home (Y/N)
1.							
2.							
3.							
4.							
5.							

Australian International School does not itself provide bus service for its students. This service is provided by an appointed bus service contractor. The School acts as a liaison in making the necessary arrangements with the bus contractor on behalf of the parents, and serves as a "clearing house" for questions and concerns in relation to the bus service. We require 2 weeks advance notice for all new application. Late submission may result in a delay in the commencement of the bus service.

This registration form cannot be processed unless it is signed. By signing, you agree to the terms and conditions of the waiver and indemnity form overleaf.

Signature Name of Parent Date

J & J Bus Services Pte Ltd

Registration No. 200915285R

Serangoon Garden Post Office PO Box 370 Singapore 915529 . Tel: (65) 63193766 Fax: (65) 62800419

Email: school_bus@ais.com.sg and jandj.bus@gmail.com (for operations) jandj.acc@gmail.com (for accounts) Website: www.ais.com.sg

WAIVER AND INDEMNITY

To: Australian International School
c/o Transport Office
1 Lorong Chuan, Room 328, Singapore 556818

In consideration of you, **Australian International School (Reg No.: 199204405H)**, a company registered under the Companies Act and having its registered office at 1 Lorong Chuan, Singapore 556818 (hereinafter referred to as the "School") arranging transportation on my behalf for the child/children named overleaf to be conveyed to and/or from school by means of a bus transport system provided by an independent contractor known as **J & J Bus Services Pte Ltd** (hereinafter referred to as the "Contractor") and which appointment I do hereby acknowledge and approve. I do hereby agree as follows:

1. I understand that in consideration of the Contractor and Bus Operators ("Bus Operators" means all owners of buses engaged by the Contractor and whose buses are supplied in the operation of the bus transport service for the students of the Australian International School) providing a bus transport service for my child/children in accordance with the conditions and bus rules (enclosed herewith) defined and agreed by the School on my behalf, I will pay the contractor for the bus transport service at the beginning of each quarter at the prescribed rates and I will be bound by the conditions and bus rules defined and agreed by the School on my behalf.
2. I understand that my child/children is/are conveyed to and/or from school at my own risk and not at the risk of the School, which is acting in a liaison role between the Contractor and parents. I agree that the School shall not be liable or be responsible for any accident or personal injury sustained or suffered by my child/children or for my child's death or for any damage or loss to my child's personal belongings, however caused, whilst my child/children is/are being conveyed, or is/are waiting to be conveyed, to and/or from school. I hereby release the School from any and all claims, demands, damages, costs, actions or causes of action on account of or arising from any of the foregoing matters, including such action that may be taken by the School subsequent to any accident or incident in which personal injury, death, loss or damage has occurred.
3. In the event of any emergency, I do hereby authorize the School and/or the Contractor to arrange such medical attention for my child/children as may be reasonable and available in the circumstances and I undertake to pay all medical and hospital fees and incidental charges in respect of medical attention given to my child/children and to reimburse the School and/or the Contractor for any such fees and charges and all incidental costs and expenses which may have been paid by the School and/or the Contractor.
4. I fully understand that if I should board any of the buses under the said transport service there shall not be any insurance coverage for myself, and the School and/or the Contractor shall not be held liable in any way whatsoever.
5. I further agree to indemnify the School against any and all claims, demands, damages, costs, actions or causes of action which my child/children, his/her next-of-kin, parent, guardian, personal representatives and/or dependents may bring, make or have against the School on account of any matters above.
6. Reference herein to the School shall include references to the School, its officers, and office bearers, employees, agents and other persons authorized by the School from time to time; but shall not include the Contractor and/or Bus Operators or their officers, employees, agents or other authorized to act on their behalf.
7. Nothing in the above document shall limit the rights of any child/children, next-of-kin, parent or guardian, personal representative and/or dependents from taking action against any third party (with the exception of the School) including but not limited to the Contractor, Bus Operators or their officers, employees, agents or other persons authorized to act on their behalf.

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QUARTERLY SCHOOL BUS FARE

Km / Fares	2013 School Year (return)	1 Way Only
0 – 2.0	332	249
2.1 – 4.0	350	263
4.1 – 6.0	388	292
6.1 – 8.0	425	319
8.1 – 10.0	463	348
10.1 – 12.0	488	366
12.1 – 14.0	513	385
Above 14	582	437
Above 16	Negotiable	Negotiable

An estimate calculation of the distance based on straight-line radii from the school to the residence with the fare is offered upon enquiry. Finalization of the fare will be communicated prior to commencement of service. Fares will be charged per term according to four (4) terms in a school year. All fares quoted are in **Singapore dollars** and are subjected to prevailing **Good and Services Tax of 7%**. All new applicant(s) for the bus service is/are required to make payment of the fare within one week from the commencement date of the service.

Distances are calculated based on straight-line radii from the school. All fares quoted are in **Singapore dollars** and are subjected to prevailing **Goods & Services Tax of 7%**

For students who require one-way trip, the bus fare is approximately **75%** of the full fare to the nearest dollar. Students are charged **full fare** whether they are on 2-3 days Pre-school. No refunds will be made if student(s) is/are on school camp, CCA or vacation.

These rates apply to all sizes of vehicles across the fleet for AIS. If fuel price increases above and beyond the inflation levels, after consultation with AIS and the AIS Parent Association, would the possibility of a potential fuel levy be considered or imposed.

TERMS AND CONDITIONS OF THE BUS SERVICE

- Students must remain seated and keep their seat belts fastened throughout their journey.
- Eating and drinking are not allowed on the bus.
- Sharp and potentially hazardous items such as pen knives and aerosol sprays are prohibited on the bus; stationery and toys must be kept in school bags.
- Students are expected to be considerate and respectful towards the bus driver, attendant and fellow students. Fighting, bullying, offensive language, or any unruly behavior will be reported to the School and subsequent disciplinary action may be taken. A student with repeated misconduct will be suspended from the use of the bus service.
- Preschool students must carry their identity cards at all times.
- Reservation of seats is not allowed.
- Changing of clothes on the bus is not permitted.
- Pets are not allowed on the bus at all times.
- Students will board and alight from the bus at pre-designated points which are safe and convenient. However, J & J Bus Services P.L reserves the right to designate the final pick-up point in compliance with traffic and safety rules, size of the bus and road conditions.

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- **Students are not allowed to alight at non-designated points**, other than their homes or travel on any other buses. Requests made in writing by parents on behalf of their children, will be considered on a case-by-case basis and subject to space availability.
- **Preschool and Preparatory students must be met by a parent or guardian.** Failing to do so, students will return to the Transport Office in school to await their parents.
- **Pick-up times start from 7.30 am onwards and buses arrive at school between 8.10 am - 8.20 am** (with the exception of students who reside more than 14km away from the school)
- **Buses depart from school 15 minutes after Primary and Secondary dismissal times.**
- Buses will wait for **one minute** in the morning before departing from the pick-up point.
- Students must observe punctuality at all times.
- **In the event of rain, students will be picked-up and dropped-off at the nearest sheltered area that is safe for boarding and alighting.** When in doubt, parents may check with the Bus Service Manager for wet weather arrangements.
- **In the event a delay occurs due to unforeseen circumstances, the Bus Service Manager will inform parents via the phone.** Please ensure that the contact numbers provided are updated. If you do not receive any notification and the bus fails to arrive within 15 minutes of the scheduled pick-up time, the student may take a taxi and obtain reimbursement from the Transport Office by filling in a Claims Form and submitting proof of payment.
- **If your child requires leave from school, please inform the Bus Service Manager at the earliest notice.** This will allow us to inform the driver and minimize delays to the journey.
- **Pick-up and drop-off times are subject to change with prior notice to parents.** This is due to the changes in the enrolment of the school throughout the year. However such changes will be kept to a minimum.
- **APPLICATION** – A minimum **2-week advance notice** is required for all new applications. Late submissions may result in students not starting the bus service on the desired date. Application for the bus service can only be processed if the application form as well as the waiver & indemnity form have been completed, signed and returned to the Transport Office.
- **CHANGE OF ADDRESS** – Parents must inform the Transport Office and provide a **2-week notice** for a change of address. Kindly check with the Bus Service Manager if the new address is being served by the existing bus routes.
- **PAYMENT** – Four quarterly payments are required in each school year. Upon receipt of invoice, payment must be made **within two weeks** by crossed cheque made to **J & J BUS SERVICES PTE LTD**. Late payments may result in the loss of seat on the bus.
- **TERMINATION**- If you wish to terminate the use of the bus service, written notice must be given to the Bus Service Manager **two weeks prior to the termination date**. No refund will be made to students who are suspended by the School.
- Priority is given to students who use the two-way bus service. One-way service is subject to availability.
- Please note that parents are not permitted to ride on the school buses.
- **J & J Bus Services P.L reserves the right to refuse a student on the bus if payment due is not made promptly after notice has been served.**

I, _____, hereby agree and accept the Terms and Conditions for the use of the Bus Service.

Parent/Guardian (print name)

Signature/Date

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