



CCA BUS REQUEST FORM

Student Details:

Student Name		
Class		
CCA Activities	Monday	
	Tuesday	
	Wednesday	
	Thursday	
	Friday	

Parents Details:

Father Name:	
Tel No:	
Email Address:	
Mother Name:	
Tel No:	
Email Address:	

Billing Details:

<i>Fees are paid by Parents</i>	
Payor Name	
Billing Address	
Postal Code	

<i>Fees is paid by Company</i>	
Company Name	
Attention to	
Department	
Billing Address	
Postal Code	
Tel	
Email	

Costs:

The cost for the service will be tiered, depending on the use of the current after-school bus service, as follows:

Students already taking the bus 2-way per day	\$ 100.00 / term / child
Students already taking the bus 1-way per day	\$ 144.00 / term / child
Students who do not currently take the bus	\$ 288.00 / term / child

These costs are fixed and students can use the bus one or multiple days per week. The cost shall be charged per term according to four (4) terms in a school year. All costs are quoted in Singapore dollars and subject to the prevailing Goods and Services Tax of 7%.

Route:

	Bus Stop Name	Stop ID	Please tick (v) in the box for the service
Bus 01: North	136 Serangoon Ave 3	Taxi Stand	
	Bef Serangoon Int	66389	
	Kovan Stn Exit B	63031	
	Opp Yio Chu Kang Stn	55181	
Bus 02: East	Opp Woodleigh Pk	61029	
	Bef Wilkinson Rd	91099	
	Aft Dunbar Walk	93051	
Bus 03: West	Bishan Stn	53231	
	Stevens Stn	40081	
	Tan Kah Kee Stn	41051	
	The Nexus	42041	
Bus 04: Central/West	Novena Stn	50038	
	Newton Stn	40189	
	Holland Village	11261	
Bus 05: South	Far East Plaza	09219	
	Valley Pk Condo	13069	
	Sentosa Cove Village	Bus Interchange	
	Vivo City	14141	

Terms and Conditions:

1. Students must remain seated and keep their seat belts fastened throughout their journey.
2. Students are expected to be considerate and respectful toward the bus driver, attendant and fellow passengers.
3. Reservation of seats is not allowed.
4. Eating and Drinking are not allowed on the bus.
5. Changing of clothes is not permitted on the bus.
6. Students are not allowed to alight at non-designated points, other than their specific location or travel on any other buses.
7. **Year 2 and below students** must be met by a parent/guardian. Failing to do so, the student will be taken back to the School and await parents to fetch home. *(Other cost incurred)*
8. Buses will depart from the School at 5.15pm sharp.
9. Punctuality must be observed at all times. Parents/Guardian must be ready at the drop off location before the scheduled pick-up time.
10. Please note that parents/guardians as well as students whose names that are not included in the Bus Attendance list are not permitted to ride the bus concerned.
11. Please keep the bus clean at all times.
12. For ALL events like swimming, soccer, rugby and etc., students must change to a proper and dry attire before boarding the bus.
13. Fighting, bullying, offensive language or any unruly behavior will be reported to the School and disciplinary action may be taken. A student with repeated misconduct will be suspended from the use of the bus service.
14. We shall not be held liable for any loss if we unable to retrieve or return any item of lost property left in the bus by any passengers.
15. Passengers shall not vandalize or damage any property of the bus. Anyone caught doing so or he/she shall be liable to compensate for the damage caused.

I,, *Parent/Guardian (print name)* hereby agree and accept the Term and Conditions for the use of the Bus Service.

Signature/Date