Australian International School

Applications for Teaching Positions 2014

General Information for Applicants

The Australian International School is a co-educational school for students from Preschool (age 3) to Pre University – HSC/DP (age 18+). There are over 50 nationalities represented at the School. 66% of students are Australian citizens. The enrolment for 2014 is approximately 2,600 students.

The School has modern state of the art facilities. Preschool and Lower Elementary School (Prep to Year 2) have a dedicated facility that opened in July 2008. Upper Elementary School (Years 3 to 5) and the Secondary School (Years 6 to 12) share facilities which are very modern having been completed in 2003. In April 2010 a new Secondary School facility opened, catering for up to 600 secondary students. The School anticipates growth in enrolment in the years ahead with a capacity for 300 in Preschool, 660 in Junior School (P-2), 675 in Primary School (3-5) and 1400 in Secondary School (6-12).

Successful applicants will receive a fixed-term contract with benefits reflecting the status of their recruitment, expatriate hire or local hire, and this may be renewable following satisfactory work performance, according to school staffing needs and by mutual agreement. Appointment to a position at AIS is subject to a satisfactory police record and employer reference checks.

Applicants are free to structure applications in any manner they choose, but should ensure that the following are included:

- a completed application form including the names and contact details of three professional referees who can provide information regarding the applicant in relation to the key selection criteria;
- a covering letter specifically addressing key position requirements and responsibilities of the role;
- a resume outlining work experience and qualifications;
- additional information regarding your work experience, achievements or qualifications may be also be attached. It is suggested that applicants limit this to not more than four pages.

If you are shortlisted you may be required to participate in a Sonru online recorded interview and a live Skype interview with members of our Senior Leadership Team. You will be provided with sufficient notice and details for both to ensure that you are available and prepared.

We look forward to receiving your application.

Dr Nick Miller

Principal