

# Australian International School Reference Request

*For entry into the Upper Elementary School (Year 3, Year 4 and Year 5)*



Dear Teacher: The child listed below is applying for entry to the Australian International School. We appreciate your willingness to help us in our enrolments process by responding to the following questions. Your insight is invaluable and we thank you for your time and assistance.

**All information shared is considered confidential.**

Once completed, please sign and return this form in full to the Applications Department,  
[applications@ais.com.sg](mailto:applications@ais.com.sg)

Name of candidate: \_\_\_\_\_

Date of birth: \_\_\_\_\_ Child's Mother Tongue: \_\_\_\_\_

Current school and year level: \_\_\_\_\_

Style of current program (full day/half day, days of attendance): \_\_\_\_\_

How long has this child been enrolled at your school? \_\_\_\_\_

Please indicate a rating that most accurately describes this child's attitude to learning:

	Excellent	Good	Fair	Poor
Ability to work independently	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability to work with others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Intellectual curiosity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ability relative to potential	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Task completion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Perseverance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attention and concentration	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commitment to homework	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Continued on page below . . .

Please indicate a rating that most accurately describes this child's performance in numeracy:



1 Lorong Chuan,  
Singapore 556 818  
T: +65 6883 5155  
F: +65 6285 5255  
E: [enquiries@ais.com.sg](mailto:enquiries@ais.com.sg)  
[www.ais.com.sg](http://www.ais.com.sg)

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	Excellent	Good	Fair	Poor
Computation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Conceptualisation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Problem solving	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commitment to homework	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please indicate a rating that most accurately describes this child's performance in these aspects of literacy:

	Excellent	Good	Fair	Poor
Oral expression	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Written expression	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vocabulary	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reading rate	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comprehension	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please give details of the student's performance in any recent school based assessments (please provide name of assessment tool, result and date of assessment) e.g. Reading Age or Accuracy Comprehension, Rate; Spelling Age or Level, standardised Maths results etc.

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One Seebeck Place, Knowlhill, Milton Keynes MK5 8FR. UK

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Are you aware of any specialist reports (e.g. Educational Psychologist, Speech or Occupational Therapy) that have been prepared on this student in the last two years? (Please note, we will ask parents to send us a copy of such a report.)

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What language is the mother tongue of this child? \_\_\_\_\_

The level of language facility with this language could be describe as:

	Excellent	Good	Fair	Poor
Oral expression	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Written expression	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vocabulary	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Has this child ever received any additional learning support, curriculum extension or enrichment or other specialist intervention? If so, please describe details.

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Does this child display any particular strengths or talents?

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Please provide details of any specific education, health, personal circumstances of the family, or other needs of which we should be aware and level of support required in these areas? (E.g. Academic, EAL/EAL, emotional, social, speech, health, physical, counselling).

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If there are any further comments you wish to make in support of this child's application or to give relevant information on his/her family circumstance, please include this as an attachment.

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Please complete, sign and return this form in full to the Applications Department,  
[applications@ais.com.sg](mailto:applications@ais.com.sg)

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Contact Tel. No: \_\_\_\_\_ Contact Email address: \_\_\_\_\_  
Signed: \_\_\_\_\_ Date: \_\_\_\_\_

The school will collect, use, disclose and process "Personal data", for the purposes of safeguarding and promoting the welfare of your child, and where necessary, for the interests of the School and ensuring that all relevant legal obligations of the school and yourselves are complied with. You consent to such collection, use and disclosure of personal data for the purposes set out above and provided that at all times any collection, use or disclosure of personal data is done in accordance with the Personal Data Protection Act.



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