

Admissions Booklet 2026







Welcome

We welcome you to the Australian International School (AIS). Our Admissions process reflects our values of Achievement, Respect, and Opportunity to ensure a smooth transition for your family from enquiry to enrolment. We offer enrolments throughout the year.

Our Vision

AIS will be a globally recognised centre of educational excellence whose students consistently exceed expectations and are committed to addressing the needs of our world.

Our Mission

To enable our students to realise their potential through exceptional opportunities, within a nurturing community which equips them to flourish in life and to make a difference for good.

Our Values

Achievement, Respect, Opportunity.

Our Programs

Australian International School (AIS) is proud to be an IB World School delivering a balanced educational journey that combines academic excellence, global diversity, and a vibrant sense of community.

In our inclusive, English-rich environment, we welcome students from over 50 nationalities. A connected, inclusive community empowers our students to thrive with confidence and purpose.

With a team of highly qualified educators, a distinctive approach to teaching and learning, and a wide array of exceptional co-curricular opportunities, AIS prepares students to succeed in a rapidly changing world.

Our graduates go on to attend leading universities around the world, including the University of Melbourne, Stanford, the University of Cambridge, and the National University of Singapore, demonstrating the strength of our future-ready students.

Age Guidelines

At AIS, grade placement typically follows a 30 April date of birth cut-off. However, final placement is determined holistically, taking into account the student's previously completed grade, social-emotional development, and other factors reviewed during the admissions process.

Class	Age	2026 Entry	Student: Teacher Ratio
Pre-Nursery/ Nursery	Age 18 months - 36 months	1 May 2023 - 20 July 2024	5 : 1
Preschool	Age 3	1 May 2022 - 30 April 2023	7 : 1
Preschool	Age 4 - 5	1 May 2021 - 30 April 2022	7 : 1
Prep	Age 5 - 6	1 May 2020 - 30 April 2021	12 : 1
Year 1	Age 6 - 7	1 May 2019 - 30 April 2020	12 : 1
Year 2	Age 7 - 8	1 May 2018 - 30 April 2019	12 : 1
Year 3	Age 8 - 9	1 May 2017 - 30 April 2018	25 : 1
Year 4	Age 9 - 10	1 May 2016 - 30 April 2017	25 : 1
Year 5	Age 10 - 11	1 May 2015 - 30 April 2016	25 : 1
Year 6	Age 11 - 12	1 May 2014 - 30 April 2015	25 : 1
Year 7	Age 12 - 13	1 May 2013 - 30 April 2014	25 : 1
Year 8	Age 13 - 14	1 May 2012 - 30 April 2013	25 : 1
Year 9	Age 14 - 15	1 May 2011 - 30 April 2012	25 : 1
Year 10	Age 15 - 16	1 May 2010 - 30 April 2011	25 : 1
Year 11	Age 16 - 17	1 May 2009 - 30 April 2010	25 : 1
Year 12	Age 17 - 18	1 May 2008 - 30 April 2009	25 : 1

Please note that the maximum class size may be exceeded on occasion due to extenuating circumstances at the discretion of the Head of School.

Application Procedures

STEP
1

Online Application

Register for an account and apply online at www.ais.com.sg/apply-online. Applications are considered in chronological order of receipt. Each applicant is reviewed individually and independently.

STEP
2

Submit Documents & Pay Application Fee

Submit all required forms and documents online and pay a non-refundable Application Fee to be considered for admission. No application is considered until the Application Fee is paid. Further details are outlined on our website www.ais.com.sg/admissions/fee-structure. Full list of required documents (page 5).

STEP
3

Assessment and/or Interview

Some applicants will be invited to English language testing and/or an admissions meeting during the review process. The admissions team will advise you of next steps after the application is received.

STEP
4

Application Review

The application is reviewed by the AIS Academic Review Team to ensure that students are able to access and thrive in our programs fully. Applications are reviewed after all documentation required is received. Any delay in document submission will result in a delay in review.

STEP
5

Admissions Review Complete

An admissions outcome will be sent within 7 days of a completed application review. If an offer is made, you will be asked to confirm your acceptance of the place by signing and submitting the online student contract within 7 days and enrolment fee payment. If you have any questions or concerns, please contact your admissions manager.

Wait Pool

If a place is unavailable when you wish to join, your child may receive a wait pool offer. If you wish to be placed in the waiting pool, you will be contacted by the Admissions Team should a space become available.

Get Ready for Day 1

To ensure a smooth transition to school life at AIS, please review the Welcome Pack received at the time of offer containing important school-life details. Before the first day of school you and your child will attend an Orientation Day in a group or 1:1 meeting starting during the term. Please note that all students must hold a valid visa before attending school. See visa requirements and enrolment document (page 5).

School Terms Date and School Hours 2026

Term 1	Monday, 19 January - Friday, 27 March
2 Week Holiday	Monday, 30 March - Friday, 10 April
Term 2	Monday, 13 April - Friday, 19 June
4 Week Holiday	Monday, 22 June - Friday, 17 July
Term 3	Monday, 20 July - Friday, 18 September
2 Week Holiday	Monday, 21 September - Friday, 2 October
Term 4	Monday, 5 October - Friday, 11 December

School Hours

Early Years

(Drop off at 8:00am)

8:30 am - 3:00 pm

Elementary

8:20 am - 3:20 pm

Secondary

8:15 am - 3:40 pm

AIS offers rolling admissions, however, Term 1 is the start of our academic year.

Enrolment Requirements

Vaccination Requirements (For All Students)

All students should have had a minimum of 4 DTaP (Diphtheria, tetanus and acellular pertussis) and 2 MMR (Measles, mumps and rubella) vaccinations. Please speak to your admissions manager if you are unable to locate vaccination documentation or if your child has not been vaccinated. Vaccinations against measles and diphtheria are compulsory for children under the [Infectious Diseases Act](#).

Foreign-born children aged 12 and below applying for a DP, LTVP, or STP in Singapore must undergo vaccination verification with the HPB to ensure protection against preventable diseases. More details can be found [here](#).

Dependent Visa

If a student is enrolling as a dependent pass holder the dependent pass must be approved before the student is able to attend classes.

Singapore Citizens/Singapore Passport Holders

Approval is required from the Ministry of Education (MOE) before a Singaporean applicant (6 years old and above) is allowed to attend classes at AIS. The application for approval from the MOE will be sent once an offer of admission is extended.

Student Pass

The following students will require a Student Pass:

- Students who are not eligible for a Dependent's Pass or Long Term Visitor Pass (for example, stepchildren)
- Where neither parent has an Employment Pass

Non-Singaporean students without a Dependant's Pass or other eligible passes must obtain a Student Pass to study at AIS. This includes children of Permanent Residents, stepchildren, and those whose parents do not have Employment Passes.

AIS will register the student with ICA upon offering a place. Parents must then apply for the Student Pass via ICA's SOLAR system. Admission is conditional on Student Pass approval, and students may only begin classes once the pass is issued.

Student Pass holders must maintain at least **90% monthly attendance** to comply with ICA regulations.

Priority

Sibling Priority







AIS aims to welcome all family members into our community. As such, our first admissions priority is given to families with children currently attending AIS. Acceptance into year levels with very limited places will be reserved for children with a sibling or multiple siblings already enrolled at AIS or with applications submitted. Siblings will also be given priority should there be a waitlist at their year level.

Passport Priority

Holders of Australian and New Zealand passports receive priority over other applicants for limited spaces.

Application Checklist

The following items are required at the time of application and are all needed before an application can be reviewed. This is to ensure students are able to access our curriculum and any required support is available.

-  Completed and signed the online Application Form
-  Application Fee per child
-  Soft copy of the applicant's passport
-  Soft copy of the applicant's birth certificate
-  Official transcripts or report cards for the current year and two years before the current year level (if needed to be translated into English and certified), including any NAPLAN or standardised test results (if applicable)
-  Teacher Reference form (Pre School 4 and above)

If a teacher reference is unavailable at the time of application, a conditional offer may be extended. Teacher reference or approval must be granted before commencing the first day of school.









Enrolment Checklist

Required Before Day 1 of School

National Immunisation Registry (all applicants 12 years and under, all visa types)

To ensure no delay to the school start date, please submit this as soon as an offer is made.

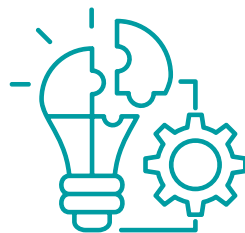
Details can be found here:

-  Signed Student Contract and enrolment fee payment
-  AIS Health Declaration Form, submitted online
-  Copy (front and back) of National Registration Identity Card (NRIC), Dependant Pass (DP), Student Pass (STP), Long Term Visit Pass (LTVP) or Immigration Exemption Order (IEO)
-  Re-Entry Permit (applicable to Singapore Permanent Residents)
-  Copy of immunisation records
-  Approved homestay/guardianship documents (if applicable)
-  Tuition fee payment
-  Contact details in Singapore

Additional Support

Learning Enrichment Program

AIS offers a Learning Enrichment Program for students who require support. The needs of eligible students will be assessed individually, and parents should inform the Admissions Department of any learning needs before making an application for enrolment due to limited availability.



English as an Additional Language

The school offers additional educational support in English for eligible students for whom English is not their primary language. The school will determine case-by-case if English as an Additional Language (EAL) support is required for continued enrolment. Students remain enrolled in EAL support until they are proficient and no longer need support. English language support needs will be determined after application and English language testing.

International School Students: Homestay and Boarding

Student safety and well-being are top priorities at AIS. The following policies are in place to ensure international students living abroad receive proper guidance and care:

Year 7 to Year 12 students are eligible for enrolment as Homestay students. Homestay students must reside at the school's approved boarding house, Oldham Hall, and have an approved adult local communicator. No other boarding facilities currently meet the guidelines at AIS for student well-being. Alternative homestay arrangements must be approved, and children must reside with an adult guardian responsible for their supervision and care at all times in a dwelling with four or fewer children (from any school).

Preparatory to Year 6 students are not eligible for enrolment as Homestay students. They may only reside in Singapore with their parents or an approved member of their direct family, typically Grandparents.

Please advise your Admissions Manager during the application so they can provide you with the necessary forms. All homestay arrangements must be approved before the student's first day of school to ensure their student's well-being.

Fees

2026 Pre-Nursery to Year 12

All charges are expressed in Singapore Dollars (SGD) and include GST. These fees are payable per student and may be adjusted annually. School fees include all textbooks, workbooks, and yearbooks. Proration of fees is applicable if the student commences during a semester. For new families only, course fees are charged per month pro-rata basis (irrespective of start date within the month) if the student begins their course after the academic semester has commenced.

Fees are non-transferable. Tuition refunds are available in accordance with the withdrawal notification dates contained in the student contract and terms and conditions.

Payable Upon Application

Non-refundable one-time Application Fee
(Infant Care only): \$580, including GST

Non-refundable one-time Application Fee:
\$920, including GST

**One-time fees: Payable upon place
offered (including GST)**

The Enrolment Fee is payable in full at the time of acceptance to secure a place. If payment is not received within 7 calendar days of receipt of the school's invoice, priority will be given to other applicants. Enrolment and Facility Fees are one-time administrative fee which are only refundable in certain circumstances prior to enrolment.

Enrolment Fee (Pre-Nursery to Year 12)	\$4,450
Non-refundable Facility Fee (Pre-Nursery/Nursery and Preschool)	\$2,745
Non-refundable Facility Fee (Prep to Year 12)	\$6,200

Tuition Fees

Infant Care	Per Month
Infant Care - 5 full day session <i>Monthly Infant Care Fees are payable before enrolment to the program and are payable two (2) months in advance</i>	\$3,330

Tuition	Semester 1	Semester 2
Pre-Nursery / Nursery - 3 day session	\$10,068	\$10,068
Pre-Nursery / Nursery - 4 day session	\$14,754	\$14,754
Pre-Nursery / Nursery - 5 half day session	\$11,202	\$11,202
Pre-Nursery / Nursery - 5 full day session	\$15,678	\$15,678
Preschool 3 P3 - 3 day session	\$13,908	\$13,908
Preschool 3 P3 - 4 day session	\$17,628	\$17,628
Preschool 3 P3 - 5 day, half-day session	\$14,760	\$14,760
Preschool 3 P3 - 5 day, full day session	\$20,718	\$20,718
Preschool 4 P4 - 5 day, full-day session	\$21,210	\$21,210
Elementary School: Prep to Year 2	\$21,210	\$21,210
Elementary School: Year 3 to Year 5	\$21,846	\$21,846
Secondary School: Year 6 to Year 9	\$25,200	\$25,200
Secondary School: Year 10 to Year 12	\$26,574	\$26,574

*The Tuition Fee includes all textbooks and workbooks. For students commencing after the start of the academic year, the Tuition Fee is payable immediately. Students cannot attend classes unless all fees have been paid.
For Year 6-9 PCS fees please visit <https://www.ais.com.sg/english-language/secondary-preparation-course/>*

Fee Schedule

School tuition fees are payable directly to the School annually or in two equal instalments.

Semester	Billing Month	Payment Required
Semester 1, 2026 January – June	September 2025	10 October 2025
Semester 2, 2026 July – December	March 2026	10 April 2026

Additional Fees

English as an Additional Language (EAL) Program Fees

Any requirement for additional fees will be determined during the admissions process and stated in the offer letter.

The EAL Program Fee is payable by semester in addition to the Tuition Fee. Specialist teachers are arranged to provide this service, and as such, the EAL Program Fee is non-refundable should the student subsequently withdraw from the program.

	(Per Student, Per Semester)
Intensive English Stream Fee (IES)	\$7,142
EAL Beginning Program Fee	\$6,314
EAL Transitioning Program Fee	\$4,347
Year 6 – 8 EAL Co-Teaching Program Fee	\$6,314
Year 9 – 10 EAL Senior Studies	\$6,314

Preparatory Course for Secondary School (PCS) Fees

Application Fee	\$920
Enrolment Fee	\$4,450
Facility Fee	\$6,200
Technology Fee	(Per Annum) \$370
Tuition Fee	(Per Semester) \$33,630

Technology Fee

The Technology Fee provides access to all AIS's technology resources and includes service provision for maintenance of required hardware, software, security systems and infrastructure. AIS's education technology reflects the School's commitment to providing the best resources for our students, including iPads in Elementary School, MacBooks and iPads for Secondary Schools, Promethean boards, video conferencing facilities, and more. The Technology Fee is not included in tuition and must be paid annually before the student starts.

Elementary School Prep - Year 5	\$610
Secondary School Year 6 - Year 12	(Bring Your Own Device BYOD) \$370

Discounts

- Enrolment Fee: 50% discount on the Enrolment Fee for applying for a third child and a complete waiver of the Enrolment Fee for a fourth child and beyond.
- Facility Fee: A 50% discount is offered for enrolment of a third child at AIS, and the Facility Fee is fully waived for a fourth child and beyond.
- Tuition Fee: 5% discount for the third child in a family and 10% for the fourth child and beyond. Discounts are applied from the oldest to the youngest. For example, if three children are in the family, the youngest child will receive the discount. **Note:** *Infant care fees are not eligible for sibling discount.*
- Returning Families/Alumni Fee Discount: All returning AIS families receive a 100% discount on both the Enrolment and the Facilities Fees.

Instalments

Credit card instalment plans are available through DBS/POSB credit cards. When processing, the total amount charged (1 semester's school fees per child) is blocked against the cardholder's credit limit but not charged to the card. The block against the credit limit decreases over the payment period as the monthly instalments are charged to the card by the Bank and paid by the cardholder.

Please contact the AIS Finance department via accounts_rec@ais.com.sg or call **+65 6319 3755** for assistance.

Payment Options

All charges are expressed in Singapore dollars. Payment may be made by credit cards, bank-to-bank transactions, or telegraphic transfers. Payments made in other currencies will not be accepted. Once payment has been arranged, please email the payment advice to accounts_rec@ais.com.sg to assist in tracking the funds and correct identification upon receipt.

Telegraphic Transfer

Please include SGD\$30.00 for Bank charges for international Telegraphic Transfer (TT) payments and state the account code or student name as a reference to allow correct identification of each remittance.

Beneficiary Name:	Address:
Australian International School Pte Ltd	1 Lorong Chuan, Singapore 556818
Bank & Branch Code:	Bank address:
7171 / 003	DBS Bank Ltd
003-913400-2	12 Marina Boulevard, DBS Asia Central @
(SGD \$ Current Account)	Marina Bay Financial Central Tower 3, Singapore
	018982. Swift code (for TT) DBSSSGSG.

Credit cards

Payment by credit card must be completed at the Gate 3 admissions office. AIS accepts credit card payments with a 2.5% administrative fee.

Paynow



PayNow is a funds transfer service. The participating banks in Singapore are Bank of China, Citibank Singapore Limited, DBS Bank/POSB, HSBC, Industrial and Commercial Bank of China Limited, Maybank, OCBC Bank, Standard Chartered Bank, and UOB.

Please open your bank app to scan the QR code.

Payment by Employers or Third Parties

If school fees are to be paid by a company/employer, please complete the Letter of Guarantee and submit it to the Admissions Manager. An authorised representative from the company/employer will need to sign and stamp this form. Parents are responsible for informing their employer/company of all information regarding Tuition Fees, payment terms, and other fees. Financial responsibility for all school fees remains with the parents, irrespective of payments made by third parties.

Goods and Services Tax (GST)

GST at the prevailing rate will be applied to all school fees and will be reflected on your invoice where it applies. Australian International School Pte. Ltd. is registered with the Comptroller of Goods and Services Tax. Our Company Reg. No. is 199204405H, and GST Reg. No. M2-0108834-8. The GST rate established as of 1 January 2025 is 9%.

Application Fee

Applications are only considered once the Application Fee is paid. Further details are outlined on our website www.ais.com.sg/admissions/fee-structure. The Application Fee is non refundable and non-transferable.

Returning Families/Alumni Fee Discount:

All returning AIS students receive a 100% discount on both the Enrolment and the Facilities Fees.

Early Learning Village Extended Care and Holiday Care

Extended Care

Extended Care runs during the school term from 3:00 pm – 6:00 pm daily for Prenursery to Preschool 4. Families who wish to use the Extended Care program can sign up at the beginning of each term for whichever days they choose, in accordance with their child's school schedule. Fees will be pro-rated if starting midway through a term.

Extended Care daily fee (3:00 pm – 6:00 pm) \$78/ day

Holiday Care

Holiday care runs during the AIS school holidays all year except for 2 weeks in December/January and 2 weeks in the June/July holidays. Fees include a morning and afternoon snack, along with a hot lunch. This is for students in Prep, Year 1, and Year 2 only.

Holiday Care weekly fee (8:00 am – 6:00 pm) \$1,030/ week



Additional Information

Deferment of Acceptance

A place is secured once a student is accepted and the enrolment fees have been paid. A student may defer their school start date up to one year from the initial start date indicated in the acceptance letter if circumstances necessitate. Change in start date is subject to approval, availability and meeting any changes in grade-level entrance requirements. After a one-year deferment, the acceptance will no longer be valid, and the student will need to re-apply.

If, for any reason, acceptance is cancelled by the family before starting School, the Application, Enrolment and Facility Fees will not be refunded. For additional information, see “Cancellation of Acceptance.”

Cancellation of Acceptance

If, for any reason, parents cancel their acceptance of a place before the student starts at the School, the Application, Enrolment and Facilities Fees will not be refunded. Tuition Fees paid in advance will be refunded provided sufficient notice has been given.

For cancellation after the student’s commencement, please refer to “Withdrawals”.

Withdrawals

Tuition Fees are non-refundable in whole or in part if withdrawal is after the commencement of a semester. Parents must submit the withdrawal form via our parent portal, Connect AIS. The withdrawal notice submission deadline is Semester 1, by 19 October, and Semester 2, by 13 April. Please note email notification is not accepted as written notice.

Student Contract

The Student Contract is an essential legal document between the School and each student that details the Course Information and Fees, Refund Policies, Fee Protection Scheme (FPS) by LONPAC Insurance Pte Ltd and Medical Insurance Scheme by Medical Insurance Scheme by AEGIS Insurance Agencies Pte Ltd. Execution of this contract before a student starts School is a legislative requirement of the SkillsFuture Singapore (SSG) and provides extra protection for AIS students.

School Changes

Like any other school, AIS will likely undergo several changes during your child’s enrolment. For example, there may be changes in the staff, premises, facilities and their use, curriculum, class size and composition, Handbook, Terms and Conditions, code of conduct and length of the school year. Tuition fees will be regularly reviewed and adjusted annually.



Compulsory Trips and Activities

Parents are advised to read the School's [Terms and Conditions](#) thoroughly before submitting a formal application for enrolment. Your signature on the application form implies an acceptance of the Terms and Conditions. Detailed Terms and Conditions are available on the school website.

The Tuition Fee does not include compulsory school activities and field trips within and outside of Singapore that form part of the AIS Outdoor Education Program. Extracurricular school trips and sports trips are also not included in the Tuition Fee. All Prep - Year 10 students participate in the AIS Outdoor Education Program. Costs associated with these excursions and trips vary.

The Admissions Department can provide further details of recent camps, activities, and associated costs.

Canteen

The AIS canteen offers students hot meals, snacks and drinks before, during and after School. Main meals and snack items can be pre-purchased via our parent portal, Connect AIS, and collected by students. Alternatively, students from Year 4 - Year 12 can purchase items themselves using cash or the student smart card, which can be topped up online or at top-up stations on campus.

Transportation

AIS offers a point-to-point bus service for regular school hours, subject to demand. A third-party transport partner, KAYE Tpt Svc, provides this service. The Transportation Fee is invoiced separately from Tuition fees. Should you require further information, please contact the Admissions Team admissions@ais.com.sg.

Uniform

All students must purchase the official AIS formal and sports uniform, as applicable. The AIS uniform should be purchased from our official provider, Lim Meng Ken.

Lim Meng Keng,
#02-18 Holland Road Shopping Centre,
211 Holland Avenue, Singapore 278967.
+65 6468 3655.

Sample sizes can be viewed and fitted, and orders can be collected from the AIS Uniform Shop (between Small Gym and Big Gym).







**Australian
International
School**

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www.ais.com.sg

AIS Registered Bodies



Education
Standards
Authority



A member of

COGNITA

Australian International School Pte Ltd is registered by the Committee for Private Education (CPE),
part of SkillsFuture Singapore (SSG) | PEI Registration Number: 199204405H | Period of Registration PEI: 6 July 2023 to 5 July 2027